

AGENDA

Board of Directors Meeting

May 21, 2019 – 8:00 a.m. at the Bend Visitor Center - 750 NW Lava Road, Bend, OR, 97703

- I. Approval of Minutes from Previous Board Meeting
 - a. March minutes
- II. Financial Report (5 minutes)
 - a. Scott Greenstone will brief the board on FY19 YTD finances
- III. Tourism Industry Briefing (5 minutes)
 - a. Kevney will brief the board on tourism industry news
 - i. TRT through March 2019
 - ii. Lodging data through April 2019
 - iii. Board Member Recruitment
- IV. FY 2020 Business Plan (10 minutes)
 - a. Kevney to provide brief presentation of plan
 - b. Vote on Business Plan
- V. BCTF Recommendations (5 Minutes)
 - a. Vote on BCTF Recommendations
 - b. Update on upcoming BCTF activity (next meeting October)
- VI. Marketing Update (30 Minutes)
 - a. DVA to provide recap of winter marketing
 - b. Nate & Kelli will brief the board on winter marketing efforts, website updates, social media, and other marketing related projects.
 - c. Pledge for the Wild update
- VII. Public Relations Update (5 minutes)
 - a. Tawna will update the board on PR activity
- VIII. Group Sales Updates (5 minutes)
 - a. Kevney will brief the board on group sales activity
- IX. Board Roundtable (10 minutes)
- X. Public Comment (10 minutes)

Visit Bend

Financial Performance Analysis For the period ended April 30, 2019

1) Operating Analysis

a) Revenue:	Apr19 Revenue was over budget by +\$17.0K (+7.3%) overall. This variance consisted primarily of an expected City Funding - Current Year overage of +\$2.9K (+1.3%), a Retail Sales overage of +\$1.2K (+18.7%), an Advertising overage of +\$2.8K (+35.6%) and an Event Revenue overage of +\$10K (+100%). YTD FY 2019 Revenue was over budget by +\$110.2K (+4.1)% overall. This variance consisted primarily of a City Funding - Current Year overage of +\$92.4K (+3.7%), a Retail Sales underage of -\$10.6K (-8.5%), an Advertising overage of +\$16.6K (+15.2%) and an Event Revenue overage of +\$11.5k (+100%).
b) Personnel Expenses:	Apr19 Personnel Expenses were under budget by -\$9.1K (-16.9%). YTD FY 2019 Personnel Expenses were under budget by -\$24.9K (-4.6%).
c) Sales & Marketing Expenses:	Apr19 Sales & Marketing expenses were over budget by +\$12.1K (+5.9%), due to a combination of timin differences between budgeted actual expenses in several categories. YTD FY 2019 Sales & Marketing expenses were over budget by +\$39.9K (+2.0%), due to a combination of timing differences between budgeted actual expenses in several categories.
d) Overhead Expenses:	Apr19 Overhead expenses were over budget by +\$18.5K (+6.7%) overall, due to various variances caused by timing differences. YTD FY 2019 Overhead expenses were over budget by +\$20.5K (+0.8%) overall, due to various variances caused by timing differences.
e) Surplus (Deficit):	Apr19 Deficit of -\$44.0K (-17.6%) was over budgeted Deficit of -\$42.5K (-18.2%) by -\$1.5K (+0.6% profitability points) due to multiple offsetting vairances. YTD FY 2019 Surplus of \$72.1K (2.6%) was ove budgeted Deficit of -\$17.5K (-0.7%) by +\$89.7K (+3.3% profitability points) primarily due to over budget Revenue.
sh Flow & Balance Sheet Analysis	
a) Cash Flow Summary:	In Apr19, Cash decreased by -\$82.2K to a month-end balance of \$342.2K. YTD 2019 Cash increased by

a) Cash Flow Summary:	In Apr19, Cash decreased by -\$82.2K to a month-end balance of \$342.2K. YTD 2019 Cash increased by +\$186.4K to a period-end balance of \$342.2K.
b) Balance Sheet:	The Balance Sheet remained healthy as of Apr19, in terms of both "liquidity" (Current Ratio of 2.0) and "leverage" (Debt to Equity Ratio of 1.0). Visit Bend has excellent financial systems and discipline, so GFR fully expects Visit Bend to remain a financially stable organization in FY 2019 and beyond, since it will operate the organization well within its financial means and will be proactive in making necessary course corrections on discretionary spending in response to fluctuations in its revenue, in relation to Budget.

Visit Bend

Budget-to-Actual P&L Analysis

For the period ended April 30, 2019

		Current	Month			Year-to	-Date	
	Actual	Budget	Variance	Var. %	Actual	Budget	Variance	Var. %
Revenue								
City Funding - Current Year	230,731	227,801	2,930	1.3%	2,607,576	2,515,106	92,470	3.7%
City Funding - Prior Years	(8,775)	(8,775)	0	(0.0%)	(87,750)	(87,754)	4	(0.0%)
Retail Sales	7,717	6,500	1,217	18.7%	114,442	125,083	(10,640)	(8.5%)
Advertising	10,849	8,000	2,849	35.6%	125,528	108,939	16,589	15.2%
Event Revenue	10,000	-	10,000	100.0%	11,500	-	11,500	100.0%
Other Revenue		_	-	0.0%	260	-	260	0.0%
Total	250,522	233,525	16,997	7.3%	2,771,556	2,661,373	110,182	4.1%
Personnel Expenses								
Base Pay	35,663	44,281	(8,618)	(19.5%)	400,364	436,536	(36,172)	(8.3%)
Overtime	-	77,201	(0,010)	0.0%	171	430,330	171	0.0%
Incentive Pay		_	_	0.0%	15,024	10,200	4,824	47.3%
Payroll Taxes	3,075	3,206	(131)	(4.1%)	34,286	32,344	1,943	6.0%
Employee Benefits	5,997	6,344	(348)	(5.5%)	67,784	63,444	4,339	6.8%
Total	44,734	53,831	(9,097)	(16.9%)	517,629	542,524	(24,895)	(4.6%)
Sales & Marketing Expenses			•					
Cultural Tourism Fund	17,397	17,177	220	1.3%	196,487	189,551	6,936	3.7%
Visitor Development Fund		10,000	(10,000)	(100.0%)	133,155	123,500	9,655	7.8%
Online Mktg	50,106	41,483	8,622	20.8%	452,305	444,429	7,876	1.8%
Outdoor	-			0.0%	68,374	58,000	10,374	17.9%
Photo	2,275	1,200	1,075	89.6%	8,783	14,800	(6,017)	(40.7%)
Print	-	-	-	0.0%	28,150	40,305	(12,155)	(30.2%)
Production	30,416	29,604	812	2.7%	85,345	90,450	(5,105)	(5.6%)
Radio	31,257	27,860	3,397	12.2%	254,028	257,113	(3,085)	(1.2%)
Trade Shows TV	175	1,500	(1,325)	(88.3%)	4,820	10,000	(5,180)	(51.8%)
Collateral	45,539	44,285	1,254	2.8%	366,717	368,300	(1,583)	(0.4%)
	3,674	5,000	(1,326)	(26.5%)	34,223	50,000	(15,777)	(31.6%)
Brochure Distribution Postage	1,423	1,158	265	22.8%	17,980	11,580	6,400	55.3%
Public Relations	1,022	2,000	(978)	(48.9%)	13,053	20,000	(6,947)	(34.7%)
Promotions	14,926 220	500 1,000	14,426	2,885.2%	25,374	5,000	20,374	407.5%
Research	1,380	-	(780)	(78.0%)	56,402	53,500	2,902	5.4%
Web. Dev.	7,742	7,500	1,380 242	0.0% 3.2%	12,185	9,810	2,375	24.2%
Special Projects	7,142	2,000	(2,000)	(100.0%)	80,159 20,000	43,850 8,000	36,309	82.8%
Travel & Meals	859	3,500	(2,641)	(75.5%)	18,328	20,000	12,000	150.0%
Retail Purchasing	8,372	8,915	(542)	(6.1%)	109,875	127,673	(1,672) (17,798)	(8.4%) (13.9%)
Total	216,783	204,682	12,101	5.9%	1,985,741	1,945,862	39,879	2.0%
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Overhead Expenses								
Building Lease	4,800	4,906	(106)	(2.2%)	47,700	48,749	(1,049)	(2.2%)
Building Maintenance	1,009	1,000	9	0.9%	11,433	10,000	1,433	14.3%
Equipment Lease & Maint.	225	450	(225)	(50.0%)	2,933	4,435	(1,502)	(33.9%)
Professional Fees	4,625	4,250	375	8.8%	57,178	48,500	8,678	17.9%
Office Supplies	1,093	1,000	93	9.3%	9,905	10,000	(95)	(0.9%)
Utilities	1,056	1,042	15	1.4%	10,740	10,417	323	3.1%
Bank Fees	202	417	(215)	(51.6%)	3,952	4,167	(214)	(5.1%)
Dues & Subscriptions	15,355	1,810	13,545	748.4%	25,703	27,830	(2,127)	(7.6%)
Insurance	398	575	(177)	(30.8%)	2,631	5,750	(3,119)	(54.2%)
Licenses & Permits	780	183	597	325.5%	2,275	1,833	442	24.1%
Education & Training	0757	100	(100)	(100.0%)	860	1,000	(140)	(14.0%)
Network & Telco	2,757	1,000	1,757	175.7%	13,697	10,000	3,697	37.0%
Non-Capital IT	-	-	-	0.0%		-	-	0.0%
Depreciation & Amort. Interest Expense	800	800	(01)	0.0%	8,000	8,000	(0.40)	0.0%
_	(108)	(17)	(91)	546.4%	(1,014)	(167)	(848)	508.5%
Total	33,014	17,516	15,499	88.5%	196,059	190,514	5,544	2.9%
Total Expenses	294,531	276,029	18,503	6.7%	2,699,428	2,678,900	20,528	0.8%
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Surplus (Deficit)	(44,009)	(42,504)	(1,506)	3.5%	72,127	(17,527)	89,654	(511.5%)
Surplus (Deficit) %	(17.6%)	(18.2%)	0.6%		2.6%	(0.7%)	3.3%	

Visit Bend Summary of Cash Reserve Funds and

Total Cash -	Petty Cash	First Interstate - Wind Down Cash Reserve MM A	First Interstate - Wind Down Cash Reserve CD	First Interstate - Rainy Day Reserve MM Account	First Interstate - Operating Checking Account	Bank Account Summary	= Ending Balance	Total Disbursements	Other	MINUS Disbursements Bank Fees	Total Receipts	Other	PLUS Receipts Interest Income	Beginning Balance	"Wind Down" Cash Reserve Fund	= Ending Balance	rotal dispersations	Total Dishumanosts	Other	MINUS Disbursements Down Cycle Tourism Promotion	Total Receipts	Other	5% of Revenue Interest Income	PLUS Receipts	Beginning Balance	"Rainy Day" Cash Reserve Fund
225,534	400	65,892	,	16,752	142,490		100,892		,	1	35,014	35,000	14	65,878		16,752		-			16,752	•	16,752		•	Jul-18
350,950	400	100,908	,	38,539	211,104		100,908		-		16	1	16	100,892		38,539				,	21,787		21,786 0		16,752	Aug-18
563,998	400	100,976	,	62,543	400,080		100,976		-	•	68	-	68	100,908		62,543					24,005		23,991 14		38,539	Sep-18
928,800	400	101,067		78,265	749,068		101,067		1	•	91	•	91	100,976		78,266	1	***************************************			15,722		15,682 40		62,543	Oct-18
793,577	400	101,150	1	90,289	601,738		101,150				83	,	83	101,067		90,290	1			ı	12,024		11,965 59		78,266	Nov-18
866,501	400	101,236	1	98,971	665,894		101,236				86	1	86	101,150		98,971				t	8,681		8,610 71		90,290	Dec-18
626,946	400	101,322		106,999	418,226		101,322	r	ı		86		86	101,236		106,999	***************************************			1	8,028	,	7,949 79		98,971	Jan-19
604,206	400	1,353	100,000	118,049	384,404		101,353				31		3	101,322		118,049					11,050	1	10,972 78		106,999	Feb-19
424,423	400	1,354	100,000	126,482	196,186		101,354		-		-	,	- -	101,353		126,483				,	8,433	, ;	8,344 90		118,049	Mar-19
342,201	400	1,355	100,000	139,115	101,330		101,355		-		_	1		101,354		139,115	***************************************			•	12,633		12,526 107		126,483	Apr-19
	1	4	•		ı		1	1			,	,	1	ı		1				ı	1	ı	, ,		•	May-19
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No assurance is provided

Bend Cultural Tourism Fund Financial Performance Summary For the period ended April 30, 2019 a) Revenue: b) Operating Expenses c) Cultural Tourism Fund Grants d) Fund Balance - After Grants e) Available Funds to Grant in FY 2019

the FY 2019 Grant Cycle.

The FY 2019 Budget is for \$185K and there should be no less than \$195K available to grant in

As of Apr19, Fund Balance - After Grants was \$169.1K.

\$179.2K of these Grants were paid out, leaving a pledged but unpaid FY 2018 grants of \$25.8K

For the FY 2018 Grants Cycle, \$205K of Grants were pledged in Jun18, and through Apr19

Apr19 Operating Expenses of \$3.8K were over budget of \$3.6K by +\$0.2K (+4.3%). Year to date FY 2019 Operating Expenses of \$25.0K were under budget of \$36.3K by -\$11.2K (-

as of Apr19.

31.0%).

Apr19 Revenue of \$17.4K was over budget of \$17.2K by +\$0.2K (+1.36%). Year to date FY 2019 Revenue of \$196.5K was over budget of \$189.6K by +\$6.9K (+3.7%)

Bend Cultural Tourism Fund Budget-to-Actual P&L Analysis For the period ended April 30, 2019

200,546	000,000		Surplus (Deficit) 13,615 13,552 63 0.5% 171,465 153,301	Total 3,782 3,625 157 4.3% 25,022 36,250	Other Expenses 17 (17) (100.0%) 167	3 225 83 142 170.2% 466	(50)	- 100 (100) (100.0%) -	750 750 - 0.0% 7,500	(625) (100.0%) 190	2,807 2,000 807 40.3% 16,797 2	1		rior Years (City Funding - Current Year 17,305 17,085 220 1.3% 195,568 188,633	Revenue * Actual Budget Variance Var. % Actual Budget V	Current Month
		369,635 14	171,465	25,022	(100.0%)	466	70		7,500	190	16,797	196,487 1	7,500	(6,581)	195,568 1	Actual	
	05,000 (4,454)	147,130 222,505	53,301 18,163	36,250 (11,228)		833 (368)				6,250 (6,060)	- .	89,551 6,936	7,500 -	(6,582) 0	88,633 6,935	Variance	Year-to-Date
	(2.2%)	151.2%	11.8%	(31.0%)	(100.0%)	(44.1%)	(86.1%)	(100.0%)	0.0%	(97.0%)	(16.0%)	3.7%	0.0%	(0.0%)	3.7%	Var. %	

^{*7.5%} of Total Visit Bend City Funding Revenue

No assurance is provided

DESCHUTES COUNTY - TRT COLLECTION

FY END	FYTD	NOL	MAY	APR	MAR	FEB	JAN	DEC	VOV	OCT	SEP	AUG	JUL	
		49	69	49	69	49	69	69	69	69	69	69	69	
\$ 3,695,963	2,701,865	449,607	219,254	130,428	194,809	154,062	180,588	252,250	105,795	126,948	327,777	735,633	818,812	FY12/13
10.1%	10.8%	1.0% \$	8.2% \$	7.8% \$	28.8%	7.7% \$	43.8% \$	14.1% \$	3.9% \$	-1.8% \$	4.5% \$	14.8% \$	7.4%	CHANGE
\$ 4,278,774	\$ 3,151,376	462,519	5 258,725	181,695	\$ 224,459	155,023	180,382	319,538	131,451	139,234	\$ 403,810	\$ 906,575	915,363	FY13/14
15.8% \$	16.6% \$	2.9% \$	18.0% \$	39.3% \$	15.2% \$	0.6% \$	-0.1% \$	26.7% \$	24.3% \$	9.7% \$	23.2% \$	23.2% \$	11.8% \$	CHANGE
5,269,481	3,886,031	625,431	292,303	189,582	276,134	189,704	230,003	360,655	195,905	175,403	430,477	1,115,119	1,188,765	FY14/15
23.2%	23.3%	35.2%	13.0%	4.3%	23.0%	22.4%	27.5% \$	12.9%	49.0%	26.0%	6.6%	23.0%	29.9%	CHANGE
23.2% \$ 6,068,098	\$ 4,440,090	\$ 755,305	\$ 354,123	\$ 216,213	\$ 302,367	\$ 255,899	\$ 278,939	\$ 396,621	\$ 213,017	\$ 240,295	\$ 614,663	\$ 1,169,306	\$ 1,271,350	FY15/16
15.2% \$	14.3% \$	20.8% \$	21.1% \$	14.0% \$	9.5% \$	34.9% \$	21.3% \$	10.0% \$	8.7% \$	37.0% \$	42.8% \$	4.9% \$	6.9% \$	CHANGE
6,383,950	4,719,286	683,013	390,661								574,496	1,216,868	1,430,995	FY16/17
5.2%	6.3%	-9.6%	10.3%	9.2%	17.4%	1.4%	-2.3% \$	14.3%	7.4%	17.7%	-6.5%	4.1%	12.6%	CHANGE
7,055,998	5,187,775	8 781,871	406,280	\$ 272,934	\$ 407,138	\$ 277,310	\$ 315,236	\$ 421,618	\$ 266,930	\$ 394,256	\$ 529,022	\$ 1,468,425	\$ 1,514,978	FY17/18
3 10.5% \$	5 9.9% \$					0 6.9% \$	6 15.7% \$	8 -7.0% \$		5 39.3% \$	2 -7.9% \$	5 20.7% \$	8 5.9% \$	CHANGE
	5,581,753					351,432		472,507	286,147	364,516	610,968	1,413,522	1,667,996	FY 18/19
-20.9%	7.6%	-100.0%	-100.0%	-100.0%			31.5%	12.1%				-3.7%	10.1%	CHANGE

CITY OF BEND - TRT COLLECTION

FY End		NOF	MAY	APR	MAR	FEB	JAN	DEC	NOV	OCT	SEP	AUG	JUL	The second second	
\$ 3,888,070	\$ 2,809,283	\$ 446,842	\$ 358,299	\$ 273,645	\$ 260,039	\$ 205,050	\$ 183,934	\$ 228,195	\$ 178,469	\$ 280,250	\$ 395,722	\$ 534,186	\$ 543,438	FY12/13	-
70 10.5	83 8.9%				39 15.5%	50 7.1%	34 16.1%	95 11.0%		N.			38 -0.2%	CHA	The second name of the last of
\$ 4,7	- Series	, 1938		69	69		1% \$ 228,564		7.4% \$ 215,766		S	69	8		
\$ 4,720,365	57,495		200	329,826	356,557	62,821	28,564	\$ 288,908	15,766	45,402	462,399	610,702	586,376	FY13/14 CH	
21.4% \$	19.5% \$	34.5% \$	20.6% \$	20.5% \$	37.1%	28.2% \$	24.3% \$	26.6% \$	20.9% \$	23.2% \$	16.8% \$	14.3% \$	7.9% \$	CHANGE	
6,490,413		794,235	587,528	474,418	492,377	377,576	328,996	380,893	295,095	440,768	565,927	870,733	881,867	FY14/15	
														CHANGE	
37.5% \$	38.0% \$	32.1% \$	36.0% \$	43.8%	38.1% \$	43.7% \$	43.9% \$	31.8% \$	36.8% \$	27.6% \$	22.4% \$	42.6% \$	50.4% \$		
7,694,125	5,620,652	887,415	614,788	571,271	542,242		399,620	1	357,600		739,451	1,021,591	1,167,521	FY15/16	
18.5% \$	21.3% \$	111.7% \$	4.6% \$	20.4% \$	10.1% \$	13.4% \$	21.5% \$	14.0% \$	21.2% \$	20.3% \$	30.7% \$	17.3% \$	32.4% \$	CHANGE	
8,920,998	6,497,038	1,021,403	766,845	635,713	686,690	475,558	467,385	541,672	458,649	664,833	839,649	1,109,525	1,253,078	FY16/17	
15.9% \$	15.6% S	15.1% \$	24.7% \$	11.3% \$	26.6% \$	11.0% \$	17.0% \$	24.8% \$	28.3% \$	25.4% \$	13.6% \$	8.6% \$	7.3% \$	CHANGE	
9,342,852	6,816,924	1,041,741	793,600	690,587	673,381	499,784	475,959	506,919	426,303	650,738	820,801	1,347,492	1,415,547	FY17/18 (
4.7%	4.9%	2.0%	3.5%	8.6%	-1.9%	5.1%	1.8%	-6.4%	-7.1%	-2.1%	-2.2%	21.4%	13.0%	CHANGE	
\$ 7	\$ 7				69	8	€9	€9	S	€9	8	€9	₩.	FY1	
7,214,222	,214,222				755,096	533,898	542,248	553,420	478,255	706,094	908,895	1,343,926	1,392,390	FY18/19	
-22.8%	5.8%	-100.0%	-100.0%	-100.0%	12.1%	6.8%	13.9%	9.2%	12.2%	8.5%	10.7%	-0.3%	-1.6%	CHANGE	

Indicates Historical High For That Specific Month

Hotel Industry Occupancy Report (STR)

70,404,019)))) 		37,100,277	\$0,779,079	\$4,377,700	\$4,707,300	100,418,40	#,500,600	\$1,521,202	30,410,600	2 40/	4 10,200,410	9	
94,235,797	\$11,467,429	\$8,219,589	\$7,077,819	\$6,825,273	\$4,507,216	\$4,199,846	\$4,748,810	\$4,411,642	\$7,081,550	\$8,773,145	\$13,457,755	\$13,465,723	2017/18	2019
90,989,832	\$10,438,494	\$8,040,747	\$6,268,158	\$6,395,115	\$4,624,774	\$4,991,220	\$5,006,012	\$4,976,569	\$7,359,527	\$9,025,094	\$11,502,123	\$12,361,999	2016/1/	7.07
90,650,535	\$9,744,142	\$8,133,254	\$7,473,980	\$6,521,415	\$5,108,823	\$4,963,474	\$4,855,692	\$4,406,885	\$6,831,969	\$8,740,665	\$11,426,377	\$12,443,859	2015/16	2016
82,174,262	\$9,411,753	\$7,498,569	\$6,303,611	\$6,315,786	\$4,812,662	\$4,420,191	\$4,611,935	\$4,038,189	\$6,217,393	\$7,436,502	\$10,661,996	\$10,445,675	2014/15	2015
Total Year	June	May	April	March	February	January	December	November	October	September	August	July		2
-16.8%	-100.0%	-100.0%	2.1%	-1.8%	-1.3%	1.5%	4.5%	12,370	4.0%	0.5%	2.3/0	6,000		Revenue (S
000,040	200		2,10	20,700	40,00	7 00/	10,011	13.00	4 00/	0 79	70E C	1 500	1	;
606045			62.118	60 753	43.661	46 023	49 044	48 018	SS 151	72 314	78 264	77 899	2018/19	2019
728 516	75.838	65.631	61 460	61.859	44 239	43.536	46.933	43.319	62,152	67.883	76,525	79,141	2017/18	2018
723.250	71.357	65,107	57,526	57,732	44,596	46,378	48,624	48,700	63,999	70,342	74,004	74,885	2016/17	2017
752,258	70,142	68,237	67,841	62,022	50,134	49,912	48,463	45,168	59,877	70,828	77,279	82,355	2015/16	2016
708,630	72,291	65,131	59,547	58,501	46,824	44,573	46,325	41,111	58,068	64,264	76,265	75,730	2014/15	2015
Total Year	June	May	April	March	February	January	December	November	October	September	August	July		
														Demano
-11.8%	-100.0%	-100.0%	7.7%	7.7%	7.7%	7.7%	7.7%	7.7%	4.1%	4.1%	4.1%	4.1%		
935,108			93,570	96,689	87,332	96,689	96,689	93,540	93,403	90,390	93,403	93,403	2018/19	2019
1,059,908	90,390	89,714	86,850	89,745	81,060	89,745	89,745	86,820	89,683	86,790	89,683	89,683	2017/18	2018
1,020,070	86,790	86,397	86,790	86,397	76,860	86,397	86,397	83,610	86,397	83,070	85,870	85,095	2016/17	2017
1,086,091	90,060	93,062	90,060	93,062	84,056	93,062	93,062	88,170	91,109	88,170	91,109	91,109	2015/16	2016
1,065,667	88,170	91,109	88,170	91,109	82,292	91,109	91,109	88,170	91,109	88,170	87,575	87,575	2014/15	2015
Total Year	June	May	April	March	February	January	December	November	October	September	August	July		
														SUPPLY
-8.0%	-100.0%	-100.0%	-6.1%	-7.8%	-5.7%	4.0%	-3.9%	3.9%	2.1%	3.0%	-6.3%	-5.2%		
\$81.76			\$76.50	\$70.12	\$52.42	\$48.69	\$50.83	\$52.79	\$80.59	\$104.16	\$140.67	\$142.36	2018/19	2019
\$88.91	\$126.87	\$91.62	\$81.49	\$76.05	\$55.60	\$46.80	\$52.91	\$50.81	\$78.96	\$101.08	\$150.06	\$150.15	2017/18	2018
\$89.20	\$120.27	\$89.66	\$72.22	\$74.02	\$59.26	\$51.98	\$58.23	\$59.89	\$82.51	\$108.61	\$133.95	\$145.27	2016/17	2017
\$83.46	\$112.64	\$87.40	\$82.99	\$70.08	\$60.78	\$53.34	\$52.18	\$49.98	\$74.99	\$99.13	\$125.41	\$136.58	2015/16	2016
\$77.11	\$106.75	\$82.30	\$71.49	\$69.32	\$58,48	\$48.52	\$50.62	\$45.80	\$68,24	\$84.34	\$121.75	\$119.28	2014/15	2015
FY total	Jun	Мау	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Inf		
-2.3/	-100.0%	-100.076	-1.3%	1.1 /0	2.570	+.0/6	7.0.70	70.576	1.77.00	0.170	7.578	0.070		K. W. L.
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\$100.01 0.021	\$146.29	\$125.00	\$100.90	94.0.77	\$103.70	\$98.30	\$103.39	\$102.34	811304	\$120.30	\$175.96 \$175.96	\$100.04	2017/10	3 6
\$120.50	\$138.92	\$119.19	\$110.17	\$105.15	\$101.90	\$99.44	\$100.19	\$400 FA	94	\$123.41	\$147.00	8101.10	2015/17	3047
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etot Va		Waw	Apr	War	Eah	lan	Pac	Nov	Oct	San	Aiin	I		
-5.7%	-100.0%	-100.0%	4.7%	-8.9%	-8.4%	0.0%	-3.1%	4.8%	0.7%	2.3%	-1.8%	-5.4%		
64.8%			67.5%	62.8%	50.0%	48.5%	50.7%	52.3%	69.8%	80.0%	83.8%	83.4%	2018/19	6107
68.7%	83.9%	73.2%	70.8%	68.9%	54.6%	48.5%	52.3%	49.9%	69.3%	78.2%	85.3%	88.2%	2017/18	2018
70.9%	82.2%	72.6%	66.3%	66.8%	57.1%	52.3%	56.3%	58.4%	74.1%	84.6%	86.2%	88.8%	2016/17	2017
69.3%	85.2%	73.3%	75.3%	66.6%	59.6%	53.6%	52.1%	51.2%	65.7%	80.3%	84.8%	90.4%	2015/16	2016
66.5%	82.0%	71.5%	67.5%	64.2%		48.9%	50.8%	46.6%	63.7%	72.9%	87.1%	86.5%	2014/15	2015
							A STATE OF THE PARTY OF THE PAR							

AirDNA Occupancy Report

		3	Aug	Sep	ö	Š	Dec	Jan	Feb	Mar	Apr*	May	na C	FY tota
2015	2014/15				42.9%	36.0%	40.9%	32.5%	38.1%	43.2%	44.2%	41.7%	55.6%	41.8%
2016	2015/16	73.7%	64.0%	43.5%	40.3%	34.7%	44.2%	36.5%	43.3%	48.9%	47.7%	42.5%	60.2%	47.3%
2017	2016/17	71.8%	67.5%	29.9%	20.3%	41.7%	20.9%	39.9%	46.8%	49.8%	47.9%	45.5%	62.4%	23.0%
2018	2017/18	74.4%	64.9%	25.6%	20.7%	43.7%	47.7%	43.5%	47.9%	52.2%	53.4%	52.3%	64.8%	54 9%
2019	2018/19	76.4%	71.3%	63.4%	51.6%	44.5%	49.5%	39.9%	44.0%	49.5%	20.9%			
		2.7%	6.6%	14.0%	1.8%	1.8%	3.8%	-8.3%	-8.1%	-5.2%	4.7%	-100.0%	-100.0%	
ADR (S)														
		3	Aug	Sep	ö	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY tota
2015	2014/15				\$138.59	\$139.06	\$148.19	\$141.56	\$137.53	\$143.59	\$138.50	\$152.82	\$159.44	\$144.36
2016	2015/16	\$169.46	\$171.05	\$163.49	\$153.64	\$184.36	\$207.60	\$188.56	\$192.85	\$197.67	\$182.43	\$202.85	\$212.72	\$185.56
2017	2016/17	\$223.09	\$220.57	\$215.48	\$186.31	\$192.27	\$234.37	\$203.49	\$201.28	\$199.69	\$200.06	\$205.32	\$224.13	\$208.84
2018	2017/18	\$248.40	\$280.04	\$230.68	\$192.33	\$209.69	\$227.14	\$191.09	\$190.23	\$194.17	\$181.90	\$201.66	\$215.57	\$213.58
2019	2018/19	\$237.98	\$227.80	\$194.64	\$178.23	\$191.66	\$212.71	\$192.27	\$195.25	\$193.61	\$228.65			\$205.28
		4.2%	-18.7%	-15.6%	-7.3%	%9'8-	-6.4%	%9.0	2.6%	-0.3%	25.7%	-100.0%	-100.0%	
General Co														
		37	Aug	Sep	ŏ	No.	Dec	Jan	Feb	Mar	Apr	May	Ę	FY tota
2015	2014/15				\$59.45	\$50.10	\$60.61	\$45.95	\$52.39	\$62.10	\$61.21	\$63.78	\$88.57	\$60.46
2016	2015/16	\$124.92	\$109.50	\$71.18	\$61.95	\$63.88	\$91.80	\$68.85	\$83.43	\$96.75	\$86.97	\$86.31	\$127.99	\$89.46
2017	2016/17	\$160.08	\$148.95	\$129.07	\$93.67	\$80.13	\$119.40	\$81.27	\$94.13	\$99.44	\$95.77	\$93.45	\$139.76	\$111.26
2018	2017/18	\$184.81	\$181.79	\$128.25	\$97,44	\$91,54	\$108.41	\$83.16	\$91.03	\$101.43	\$97.06	\$105.46	\$139.71	\$117.51
2019	2018/19	\$181.73	\$162.43	\$123.37	\$91.95	\$85.34	\$105.23	\$76.65	\$85.90	\$95.79	\$116.30			\$112.47
		-1.7%	-10.6%	-3.8%	-5.6%	-6.8%	-2.9%	-7.8%	-5.6%	-5.6%	19.8%	-100.0%	-100.0%	
11/2 III	Supply - Listing Nights													
:		Amr.	August	September	October	November	December	January	February	March	April	May	June	Total Yea
2015	2014/15	1	1	!	2,422	2,498	2,924	2,896	2,344	2,872	2,421	3,024	2,945	24,346
2016	2015/16	3,196	3,618	3,452	3,834	5,036	6,149	6,628	6,262	6,505	6,104	8,036	7,745	66,565
2017	2016/17	8,271	8,284	8,177	7,401	7,664	9,318	8,711	7,416	9,209	9,077	11,109	11,586	106,223
2018	2017/18	14,059	17,549	14,105	12,222	11,756	15,251	12,167	11,506	12,857	12,261	14,567	15,136	163,436
2019	2018/19	17,121	17,764	15,838	15,792	13,225	16,446	18,020	17,173	18,035	26,944			176,358
ked - L	Booked - Listing Nights	vlut	August	Sentember	October	Novambar	Dacomber	vaeinel	Fahrusay	March	Anril	Max	Omil	Total
2015	2014/15				1 039	006	1 196	940	893	1 242	1 070	1 262	1636	10 178
2016	2015/16	2.356	2,316	1.503	1.546	1.745	2.719	2.420	2.709	3.184	2.910	3.419	4 660	31 487
2017	2016/17	5,935	5,594	4,898	3,721	3,194	4,747	3,479	3,468	4,586	4.345	5,060	7.225	56,252
2018	2017/18	10,460	11,392	7,842	6,192	5,132	7,279	5,295	5,506	6,716	6,542	7,618	9,810	89.784
2019	2018/19	13,074	12,667	10,039	8,147	5,889	8,136	7,184	7,555	8,923	13,705			95,319
Revenue (S														
		Juty	August	September	October	November	December	January	February	March	April	May	June	Total Yea
2015	2014/15				\$143,995	\$125,154	\$177,235	\$133,066	\$122,814	\$178,339	\$148,195	\$192,859	\$260,844	\$ 1,482,501.40
2016	2015/16	\$399,248	\$396,152	\$245,725	\$237,527	\$321,708	\$564,464	\$456,315	\$522,431	\$629,381	\$530,871	\$693,544	\$991,275	\$ 5,988,642.65
2017	2016/17	\$1,324,039	\$1,233,869	\$1,055,421	\$693,260	\$614,110	\$1,112,554	\$707,942	\$698,039	\$915,778	\$869,261	\$1,038,919	\$1,619,339	\$ 11,882,530.91
2018	2017/18	\$2,598,264	\$3,190,216	\$1,808,993	\$1,190,907	\$1,076,129	\$1,653,352	\$1,011,822	\$1,047,406	\$1,304,046	\$1,189,990	\$1,536,246	\$2,114,742	\$ 19,722,111.69
2														



TO: Kevney Dugan, Valerie Warren, Visit Bend Liaison, and the Visit Bend Staff

FROM: Laurel MacMillan, Fund Administrator

DATE: May 6, 2019

RE: 2019-20 BCTF Grant Recommendations for Approval

The Bend Cultural Tourism Commission met Wednesday, May 1, for its annual grant review meeting, scoring and ranking 14 grant applications (four Catalyst Grants, ten Marketing Grants). Scott Greenstone approved up to \$200,000 of funds for grant awards for the 2019-20 year. The BCTF format was new this year: A three-hour work session was held before the public Commission meeting to review and deliberate the applications, followed by a public Commission Meeting where applicants could be asked clarifying questions, if needed. The grants were scored and submitted during the Commission Meeting. All Commissioners were present in addition to one external reviewer, Brian Wagner, of the Oregon Arts Commission. The Commission then went back into an afternoon work session to determine funding recommendations based off of scores. Only Commissioners that did not have any conflicts of interests participated in the recommending dollar amounts for grants.

In accordance with the policy changes made to the grant review process at the BCTF December 2, 2017, meeting, "Final grant recommendations will be sent to Visit Bend Board for final approval." Attached are the BCTF's recommendations for funding starting July 1, 2019.

ACTION: The BCTF Commission requests that Visit Bend approve the following recommended applications and funding amounts to the 10 applicants that all scored over 80 points or more (out of 100) in the ranking system.

The BCTF asks for a decision at your May 21, 2019 Board Meeting.

BCTF Recommend 2019-20 Grant Applications for Funding:

Organization/Individual/		Average	Grant
Business Name	Request	Score	Recommendation
Marketing Grants			
ScaleHouse	\$28,000	95	\$27,000
BendFilm Inc.	\$36,150	94	\$33,500
High Desert Museum	\$45,000	93	\$39,000
World Muse	\$20,000	92	\$17,000
Tower Theatre Foundation	\$23,000	90	\$19,000
Oregon Winterfest	\$25,000	89	\$20,000
Sunriver Music Festival	\$15,000	88	\$12,000
Out Central Oregon	\$24,675	85	\$17,500
Marketing Grant Subtotal	\$280,525		\$185,000
Bend Photo Tours	\$12,000	86	\$9,000
Catalyst Grants			pres white or Supe
Central Oregon Film Office	\$12,000	80	\$6,000
Catalyst Grant Subtotal	\$40,550		\$15,000
Catalyst Grant Subtotal	Ş 4 0,550		713,000
		Total	\$200,000
UNFUNDED TO A MAN TO A THE RESIDENCE OF THE			
Catalyst Grants			
At Liberty Arts Collaborative	\$11,700	78	
DIYCave	\$5,000	67	
Marketing Grants			
Marketing Grants Cascadia Adventure Film			
•	\$40,000	74	



MARKETING UPDATES: MAY 2019

Winter Media Buy Recap

- Visit Bend's fall, winter, and spring media buy has officially come to an end.
 Spring creative is still running socially and through third-party platforms. Here are a few takeaways:
 - o Bigger focus on digital pays off
 - o All goals determined at the beginning of the year were exceeded
 - o ROI for programmatic campaign: \$20:\$1
 - Display ad campaigns had above average clickthru rates
 - o Influencer and third-party campaigns still deliver and fill content gaps
 - o 10.5% YOY increase in TRT collections Oct-Mar
 - Shoulder season month performed exceptionally well (10th Month, BAT Month, Bend Women's March)

Summer Media Buy:

• This year's summer media buy is in place and running. With a total budget of \$52,508 (6% of annual marketing spend), the campaign will be focused mainly on the PDX market, with several campaign aspects having statewide reach.

Website

- High-level website analytics (past 365 days):
 - Total visits: 1,365,882 // Total users: 940,835 // Pageviews: 3,086,237 // New Users: 919,334
 - o Geo: PDX (27.45%), BND (18.72%), SEA (12.61%), SFO (9.03%)
 - Top visited pages last month:
 - Events
 - Things to do
 - Home
 - Winter Fun
 - Where to Stay

- Food+Drink
- Bend Ale Trail
- Hiking
- Camging
- The Bend Pledge

Email Marketing

April's consumer email newsletter saw a 25.51% (unique) open rate with an 11.07% clickthru rate. The email highlighted several spring-related events and articles, and included link to view our new Share Bend commercial, as well as a content block directing viewers to our Visit Like a Local page, and a Bend Pledge call to action.

Social Media (Past six months)

- **Facebook:** 13.9 million impressions, 136,589 post engagements, 50.6k link clicks to visitbend.com.
- Instagram: 1.3 million impressions, 50,611 followers, 61.2k engagements.



MARKETING UPDATE - PART 2: MAY 2019

SOCIAL MEDIA

- Facebook:
 - Top trends:
 - Live video
 - User-generated content
 - Organic reach continues to decline
 - Paid advertising
 - Top performing posts:
 - Instagram roundup (series of 4, in-real-time scenic images)
 - Beautiful landscape photography from photographer partnership
 - Live video
- Instagram:
 - o Top trends:
 - Influencer authenticity
 - Instagram story ads
 - Vertical video
 - User-generated content
 - Top performing posts:
 - Beautiful landscape photography
 - Videos

TRIPADVISOR

- DMO Page:
 - Visit Bend's TripAdvisor Partnership means that Bend related pages are seeing a growth in visitor-ship and an increase in content quality.
 - Page views and engagement is on the rise, people are starting to plan their summer vacations
 - Will be switching over to summer content by the end of May
 - New advertising partnership opportunities: target rollout is early June

GOOGLE DMO PROGRAM

- Published posts (articles, events) appear in the Google knowledge panel when users search for Visit Bend.
- Since October, Bend has seen over 1.75m views
- Strategy:
 - Consistency is key
 - Post relevant, in-real-time content (i.e. blogs, seasonal articles, events)
 - Google posts with links have seen an increase in referral traffic

 Top performing posts: articles continue to have a much higher reach and engagement rate

SUMMER MEDIA BUY

- Visit Bend's Summer Media Buy launches at the end of May
 - Partners for this summer include Entercom, Comcast, OPB, Outside Online, and OregonLive, and will be supplemented by a targeted digital and social campaign.
 - Creative will promote an overall summer message, tying in The Bend Pledge
 - Geographically, the campaign will mostly target the Portland DMA with statewide reach through an increased digital component.



Public Relations Updates: May 21, 2019

Press coverage from recent months:

- Readers Digest ran a piece on the 15 Best Summer getaways (which was also picked up by MSN Travel) and Bend was included with mentions of the Bend Ale Trail, Bend Brew Bus, Pilot Butte, and more. The author was Erin Gifford, a writer we hosted in June 2018: http://bit.ly/2x949ZU
- Good Housekeeping did a piece on the most romantic restaurant in each state, and Ariana took the prize for Oregon: http://bit.ly/2Hn616J
- Brides magazine included Bend (specifically, Brasada Ranch, but also a plethora
 of activities around the area) in their roundup of epic "mini moon"
 destinations: http://bit.ly/2E8uPgX
- Fodor's Travel did a cool piece on 10 ways you can experience your favorite overseas destinations without leaving the U.S. The author was Suzie Dundras, who was part of one of our tag-teamed FAM visits last year. She compared Mt. Bachelor to Chile's Villarrica Volcano: http://bit.ly/2W7A4HS
- Chowhound did a feature on the best spring break trips for food lovers. The Pacific NW section had shout-outs for Deschutes Brewery, Silver Moon, Crux, and Sparrow Bakery: http://bit.ly/2LPThdb
- Outside magazine spotlighted Crow's Feet Commons in their piece on the best bike shops in America: http://bit.ly/2VI9w0
- House Beautiful included Bend in their roundup of the best spring break getaways in every state: http://bit.ly/2Jqhp3W
- Health Journal spotlighted Bend in a recent feature, with mentions of trail running, rock climbing, dog-friendliness, and more: http://bit.ly/2Vtwl39

Upcoming coverage and recent media visits

- In April, Tracy Beard of Wander with Wonder visited on assignment. Thank you to Dave at Wanderlust Tours for the personally-guided snowshoe adventure!
- Also in April, we had a visit from Mark & Mya, a popular Australian blogger who travels the world with his dog. They stayed at the Riverhouse and we met up with him at Sunriver Brewing.
- Ski journalist Aaron Bible was here April 18-21 on assignment for Free Skier.
- On June 9, we have Archana Ram coming out on assignment for San Diego Magazine to write a feature on "Three days in Bend." She'll be staying at LOGE, and we're finalizing her itinerary now.



Group Sales Update

Key Updates

- 1. Travel Oregon Outdoor Recreation Summit May 13 & 14, 2019
- 2. Triple Crown Sports Baseball Tournament May 25-27, 2019
- 3. Bend Beer Chase June 1, 2019
- 4. Oregon Trail Gravel Grinder Bike Race June 19-23, 2019
- 5. Outdoor City, USA (Cycling Event) September 13-15, 2019
- 6. League of Oregon Cities Annual Conference September 26-28, 2019
- 7. Cross Crusade November 2-3, 2019
- 8. Bend Ale Run November 9, 2019

Key Groups/Events we are actively pursuing

- 1. USA Track & Field Club Cross-Country Nationals December 2020, 1,300 athletes
- 2. Chef Cycle June 2020, 300 participants (looks promising)
- 3. USA Cycling Cyclocross National Championships December 2022, 1,500 athletes
- 4. American Cribbage Congress Grand Nationals October 2020, 600 participants
- 5. USA BMX Fall Grand Nationals October 2021, 1,000 Athletes